

बिहार सरकार
निर्वाचन विभाग

मुख्य निर्वाचन पदाधिकारी, बिहार का कार्यालय
7, सरदार पटेल मार्ग (मैंगल्स रोड), पटना-800015.

फैक्स/ई-मेल

फोन नं० :- 0612-2217352
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ई-मेल :- ceo_bihar@eci.gov.in

पत्रांक : एस01-1-4/2018- 3857

पटना, दिनांक 13 सितम्बर, 2018 ई०।

प्रेषक

विवेका नन्द झा,
उप मुख्य निर्वाचन पदाधिकारी, बिहार।

सेवा में

सभी जिला निर्वाचन पदाधिकारी
-सह-जिला पदाधिकारी (बिहार राज्य)।

विषय :- सुगम एवं समावेशी निर्वाचन के अन्तर्गत PwD के लिए राज्य स्तर, जिला स्तर एवं विधान सभा स्तर पर कमिटी गठित करने के संबंध में।

प्रसंग:- भारत निर्वाचन आयोग, नई दिल्ली का पत्रांक 464/PWD/2018-EPS दिनांक 28.08.2018.

महाशय,

उपर्युक्त विषय प्रासंगिक पत्र का कृपया संदर्भ किया जाये। उक्त पत्र के द्वारा भारत निर्वाचन आयोग ने सुगम एवं समावेशी निर्वाचन तहत PwD के लिए राज्य स्तर, जिला स्तर एवं विधान सभा स्तर पर कमिटी गठित करने का आवश्यक निदेश दिया गया है जो निम्न प्रकार है :-

1. The State Steering Committee on Accessible Election (SSCAE)
2. The District Monitoring Committee on Accessible Election (DMCAE)
3. The Assembly Constituency Committee on Accessible Election (ACCAE)


इस संबंध में किये जाने वाले कार्य का विवरण संलग्न पत्र में भेजा जा रहा है।

अतः निदेशानुसार कहना है कि क्रम सं० 2 एवं 3 से संबंधित ATR (Action Taken report)

दिनांक 25.09.2018 तक इस विभाग को भेजने की कृपा की जाये ताकि वांछित सूचना भारत निर्वाचन आयोग को भेजा जा सके।

अनु० : यथा उपर्युक्त।

विश्वासभाजन


(विवेका नन्द झा)

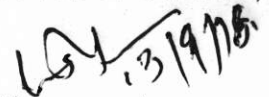
उप मुख्य निर्वाचन पदाधिकारी, बिहार।

पटना, दिनांक 13 सितम्बर, 2018 ई०।

ज्ञापांक : 3857

प्रतिलिपि : सभी प्रमण्डलीय उप मुख्य निर्वाचन पदाधिकारी/सभी उप निर्वाचन पदाधिकारी/प्रभारी पदाधिकारी (बिहार राज्य) को सूचना एवं आवश्यक कार्रवाई हेतु प्रेषित।

अनु० : यथा उपर्युक्त।


(विवेकानन्द झा)

उप मुख्य निर्वाचन पदाधिकारी, बिहार।

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By Spl. Messenger/Fax

भारत निर्वाचन आयोग
ELECTION COMMISSION OF INDIA

EPABX 011-23052246/268
Fax 011-23052001
Website: www.eci.nic.in

निर्वाचन सदन,
अशोक रोड, नई दिल्ली-110001.
Nirvachan Sadan,
Ashoka Road, New Delhi-110001.

No.464/PWD/2018-EPS

Dated: 28th August, 2018
Dy. CEO (VNS)

To

The Chief Electoral Officer of
All the States and Union Territories.

Subject: Accessible and Inclusive Election for Persons with Disabilities –
Constitution of State-level, District-level and Assembly Constituency-
Level Committees – Regarding.

Sir / Madam,

As you are aware, the Commission has announced the 'Accessible Elections' as the central theme during National Voters' Day, 2018. In furtherance of the above, the Commission has directed to constitute State level, District level and assembly constituency-level committees in all States and Union Territories, for the purpose of accessible and inclusive electoral process with regard to all persons with disabilities.

2. The State Steering Committee on Accessible Election (SSCAE) will be headed by the Chief Electoral Officer who will be the Chairperson of the Committee.

The constitution and term of reference for the Committee is given in the annexure B.

3. The District Monitoring Committee on Accessible Election (DMCAE) will be headed by District Collector who will be the Chairperson of the Committee. The constitution and term of reference of the Committee is given in annexure C.

4. The Assembly Constituency Committee on Accessible Election (ACCAE) will be headed by Electoral Registration Officer who will be Chairperson of the Committee. The constitution and term of reference of the Committee is given in the annexure D.

5. Performance indicator for the Committees will be developed by the Commission and sent to you. Action taken report in this regard may be sent to the Commission within two weeks from the date of receipt of the letter.

Yours faithfully,


(Sumit Mukherjee)
Principal Secretary

दुप्ट.
24.E.O.(R.Y.)
6/9/18

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State Steering Committee on Accessible Election (SSCAE) {incl in UT}

Terms of Reference

A State Steering Committee on Accessible Election shall be formed in the State/UT to make the entire electoral process accessible and inclusive for all persons with disabilities.

Scope of Work

1. To ensure that Polling Station wise mapping of PwD electors is carried out in the State, and data is maintained and updated regularly.
2. To ensure that PwDs who are not enrolled are identified and facilitating their enrolment in the electoral roll.
3. To create an enabling barrier-free environment for efficient and effective electoral participation of Persons with Disabilities(PwDs) in the State/UT.
4. To ensure that action is taken on the various directions issued by the Commission regarding inclusion of PwDs in the electoral process.
5. To ensure that trainings for election functionaries include a component on sensitizing them on special needs of PwDs, and prepare a module on the same and share with the districts
6. Plan special camps for enrolment and sensitization of PwDs in the state.
7. Develop modules for capacity development of CSOs in consultation with Districts and share with the districts.
8. Assess recommendations of DMCAE on further steps to be taken to enhance the electoral participation of PwDs and appointment of State Icons from among PwDs.
9. Facilitate exchange of good practices among districts.
10. Recommend steps that can be further taken to enhance the electoral participation of PwDs to the Commission.
11. Give periodic reports to Commission.
12. Any other recommendation that the Committee may like to make.

9

Structure of SSCAE

The Committee at State Level shall be constituted to represent key stakeholders:

- Chief Electoral Officer - Chairperson
- Members –
 - Nodal Officer of the State from Department of the Welfare of Persons with Disabilities.
 - Senior Official from Social Welfare Department.
 - Senior Official from Education Department
 - Representative from CPWD.
 - 2-3 representatives from the civil society organization/ disabled peoples organizations / persons with disabilities
- Other Committee members may be included at the discretion of the Commission.

Meetings

Meetings will be convened once in two months, six months ahead of the completion of the term of Legislative Assembly/Lok Sabha. During rest of the period, SSCAE shall meet once in six months.

Non-Government Members

Travelling and boarding/lodging facility may be provided to non-govt members or reimbursement of their expenses may be done as per existing norms.

Duration

The Committee will remain in place for a period of two years or until such time as the Commission authorizes an alternative structure.

Amending the Terms of Reference

The Terms of Reference may be revised by the Commission upon the recommendation of the National Advisory Committee, based on inputs from Steering Committee.

District Monitoring Committee on Accessible Election (DMCAE)

Terms of Reference

A District Monitoring Committee on Accessible Election shall be formed to monitor and evaluate the measures being taken in the district for accessible and inclusive election process for all persons with disabilities.

Scope of Work

1. To ensure Polling Station wise mapping of PwD electors, including type of disability and maintenance of updated data on PwD electors.
2. To ensure that PwDs who are not enrolled are identified and facilitating their enrolment in the electoral roll.
3. To create an enabling barrier-free environment that includes accessible polling station and accessible voter awareness campaign.
4. To implement various directions issued by the Commission/CEO regarding efficient and effective participation of PwDs in the electoral process.
5. To include a component on sensitization on special needs of PwDs in all trainings in the District for election functionaries
6. Organise special camps for enrolment and sensitization of PwDs.
7. To create an enabling barrier-free environment that includes accessible registration, accessible polling station and accessible voter awareness campaign.
8. Ensure that updated data is available and shared with the CEO's office.
9. Plan workshops for capacity development of CSOs based on inputs given by the ACCAE.
10. Assess recommendations of ACCAE on further steps to be taken to enhance the electoral participation of PwDs and appointment of District Icons from among PwDs.
11. Recommend steps that can be further taken to enhance the electoral participation of PwDs to the SSCAE.
12. Give periodic reports of the Committee to the CEO.
13. Any other recommendation that the Committee may like to make.

3

Structure of DMCAE

The Committee at District Level shall be constituted to represent key stakeholders:

- District Election Officer- Chair
- Members
 - District Disability Welfare Officer
 - District Welfare Officer.
 - District Education Officer.
 - One member from district advisory committee under Right of persons with Disabilities Act, 2016.
 - 2-3 representative from civil society/ disabled people organizations / persons with disabilities representatives
 - One representative from CPWD/Municipal Corporation / Public Works Deptt.
- Other Committee members may be included at the discretion of the Commission / CEO.

Meetings

Meetings will be convened once a month, six months ahead of the completion of the term of Legislative Assembly/Lok Sabha. During rest of period, DMCAE shall meet once every quarter.

Non-Government Members

Travelling and boarding/lodging facility may be provided to non-govt members or reimbursement of their expenses may be done as per existing norms.

Duration

The Committee will remain in place for a period of two years or until such time as the Commission authorizes an alternative structure.

Amending the Terms of Reference

The Terms of Reference may be revised by the Commission upon the recommendation of the National Advisory Committee.

AC Committee on Accessible Election (ACCAE)

Terms of Reference

A Committee on Accessible Election shall be formed at the Assembly Constituency level to ensure that prescribed measures are taken up for ensuring accessible and inclusive election process for all persons with disabilities and give its report to the District Committee.

Scope of Work

1. Polling Station wise mapping of PwD electors, including type of disability and maintain and update data on PwD electors.
2. Identification of PwDs who are not enrolled and enabling and facilitating their enrolment in the electoral roll.
3. To create an enabling barrier-free environment that includes accessible registration, accessible polling station and accessible voter awareness campaign.
4. To implement various directions issued by the Commission/CEO/DEO regarding facilitation measures for PwDs in the AC.
5. To include a component on sensitization on special needs of PwDs in all trainings held at the level of AC for BLOs and other election functionaries
6. Hold special camps organized for enrolment and sensitization of PwDs in the AC.
7. Suggest on the capacity development needs for CSOs who are actively involved in AC on the welfare of PwDs.
8. Recommend steps that can be further taken to enhance the electoral participation of PwDs.
9. Recommend names for appointment of District Icons from among PwDs in the AC.
10. Give periodic reports of the Committee to the DEO.
11. Any other recommendation that the Committee may like to make.

Structure of ACCAE

The Committee at AC Level shall be constituted to represent key stakeholders:

- Electoral Registration Officer (ERO) – Chair
- Members
 - Disability Welfare Officer in the area.
 - Welfare Officer in the area.
 - Education Officer in the area.
 - One representative each from civil society/ disabled people organizations / persons with disabilities representatives (to be co-opted)
 - One representative from CPWD/Municipal Corporation/ Public Works Deptt.
- Other Committee members may be included at the discretion of the ERO.

Meetings

Meetings will be convened once a month, six months ahead of the completion of the term of Legislative Assembly/Lok Sabha. During rest of period, ACCAE shall meet once every quarter.

Non-Government Members

Travelling and boarding/lodging facility may be provided to non-govt members or reimbursement of their expenses may be done as per existing norms.

Duration

The Committee will remain in place for a period of two years or until such time as the Commission authorizes an alternative structure.

Amending the Terms of Reference

The Terms of Reference may be revised by the Commission upon the recommendation of the National Advisory Committee.